



COUNTY OF LOS ANGELES
Internal Services Department
1100 North Eastern Avenue
Los Angeles, California 90063



Dave Lambertson
Director

To enrich lives through effective and caring service.

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January 24, 2005

To: Each Supervisor

From: Dave Lambertson
Director

Subject: **NOTIFICATION OF DECISION TO ADD ADDITIONAL SERVICE CATEGORIES
TO THE FACILITY ANCILLARY SERVICES MASTER AGREEMENT**

On March 3, 2004, your Board approved the Facility Ancillary Services Master Agreement (FASMA) for three service categories (pest control, asbestos abatement and hazardous/non-hazardous waste removal). On June 10, 2004, your Board was notified that hazardous waste consultants and rubbish pickup were additional categories Internal Services Department (ISD) included in the FASMA Agreement.

This is to inform the Board that ISD intends to further expand the FASMA service categories to include window washing and moving/relocation services. These categories and their qualifying requirements are being added to the Request for Statement of Qualifications (RFSQ) that is used to solicit and qualify firms for award of a Master Agreement. Availability of the RFSQ will continue to be posted on the Los Angeles County web site, and interested vendors may qualify at any time during the term of the Master Agreement.

As I indicated in the June 10, 2004 notification, upon execution of individual Master Agreements, the vendors become active contractors. Firms certified as Local Small Business Enterprise (LSBE) will receive the full 5% small business preference on individual bids.

If you have any questions, please call me or have your staff contact Daphne Bell, General Manager, Purchasing and Contract Services, at (323) 267-2109.

DL:HAW

c: Executive Officer, Board of Supervisors
Chief Administrative Office